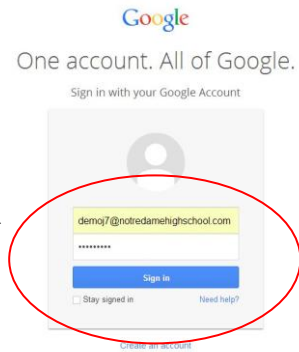


# Start Up Guide for Google Classrooms for Students

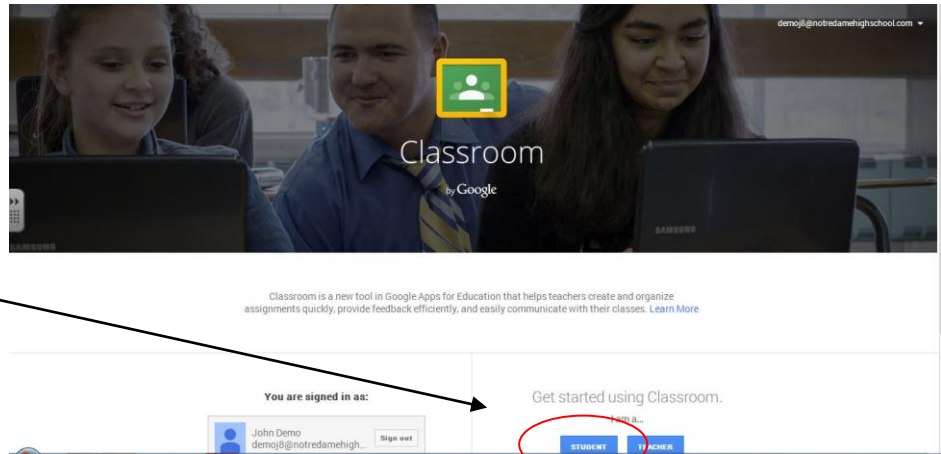
- 1) Sign in to Google using your GAFE email and password. (See tutorial "How to Sign-In to GAFE")
- 2) Enter your email address and password.



3) Once signed in to Google, Go To <https://classroom.google.com>

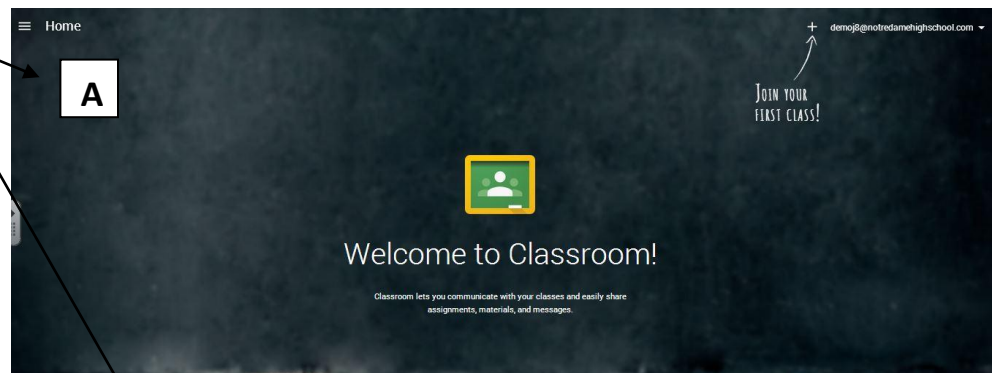
4) If this is your first time entering Google Classroom you will be brought to the screen to the right.

5) Select "Student" in the bottom right hand side of the screen.



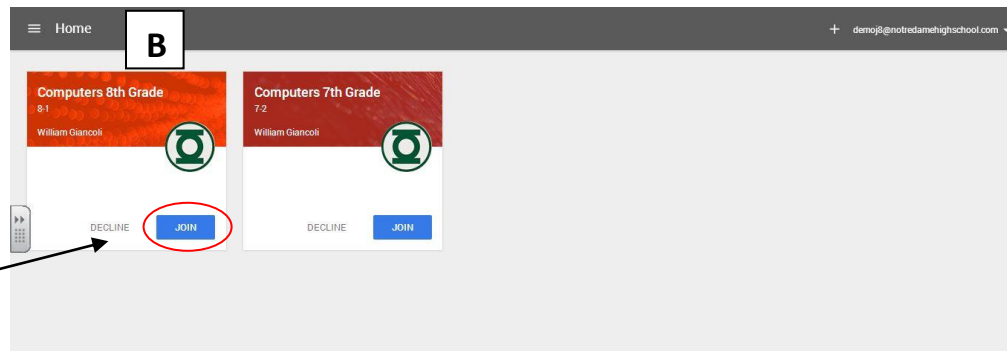
6) Once you select "Student" you will be brought to either screen "A" or "B." (Which screen you see is dependent on whether a teacher has invited you to join their class or not.)

**\*\*Note: If you have not been invited to join a class yet, do not fret, you will be.**



7) There are two ways to join a class.

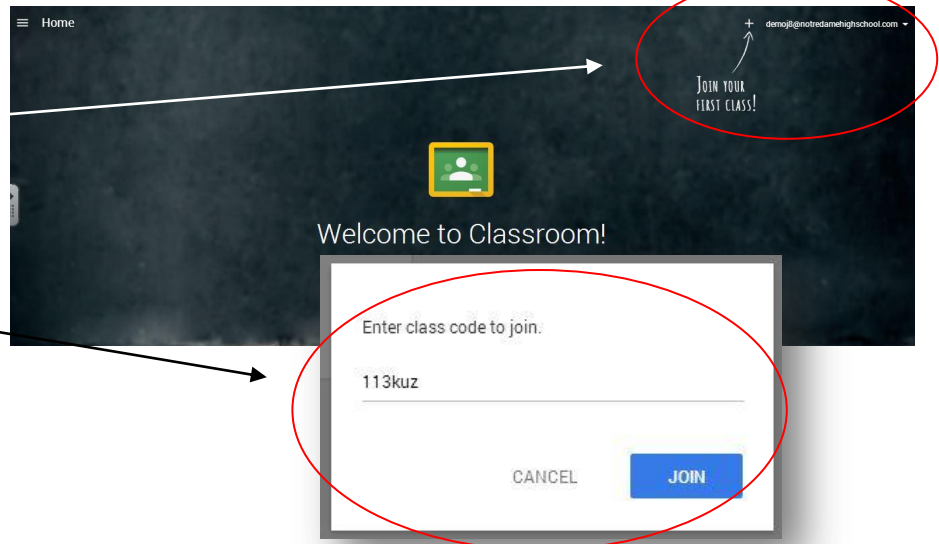
One, a teacher sends you an invite. You will receive an email within your school account that has a link to join. Or you can go to Google Classroom directly and the classes will appear in your home screen (image "B"); just select the "Join" button.



## Start Up Guide for Google Classrooms for Students Cont'd

### 7) Cont'd

The second way to join a class is to enter a classroom code provided by your teacher. Simply click on the plus sign (+) next to your name. A small window will appear asking you to enter the class code. Select "Join".



Now that you entered the class let us take a look at some of the features of Google Classroom.

After joining classes you will be brought directly to the screen below when you sign in to Google and go to <https://classroom.google.com>

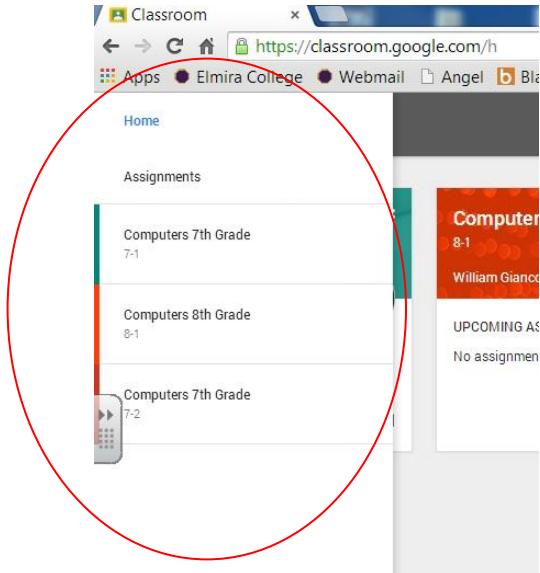
Your Home button gives you access to your settings and assignments from all classes.

This is where you can join more classes, as well as sign out of your account.

These are your Class Icons. They are a quick view of announcements and upcoming assignments. To enter the class for more detailed info, simply click on the class name.

# Start Up Guide for Google Classrooms for Students Cont'd

The image to the right displays the Home Button's options. You can select individual classes to go to; go back to your "Home" screen; or look at all your "Assignments" from each class as a whole.



The image below is an example of an individual class.

**Home Button** – Use to navigate to other classes; to see all assignments; or return to the "Home" screen.

**Class and Teacher Information** - Click on the "Envelope" button to email the teacher directly.

**Account Name** – Log out of Google

**Views** – Stream, Classmates, About tabs change the view and information displayed in class.

**Assignments Notifications**- List of all upcoming assignments.

**Class Feed/Stream** – This is where you post items to share with class, or check out detailed announcements and assignments from the teacher.